



Eligibility Requirements and Procedures

Eligibility and Selection Criteria

To be eligible, all students must:

1. Have participated in an ROP program such as an academy, charter school, transition program or evening reporting center.
2. Be a high school graduate or within 60 days of receiving a high school diploma. GEDs are acceptable.
3. Maintain a grade point average (GPA) of 2.0 or greater during undergraduate college enrollment and a GPA of 3.0 or greater for graduate coursework.
4. Demonstrate significant financial need.
5. Be less than 26 years of age, although some exceptions may be approved by the Passageway Board of Directors.
6. Demonstrate a commitment to positive behavior change and the motivation to strengthen one's community.
7. Exhibit the determination to achieve specific academic and professional goals.
8. Complete the scholarship application and abide by all its requirements.

Scholarship Procedures:

1. First-time applicants must submit the Passageway Scholarship Application in its entirety.
2. Returning applicants are required to complete the Scholarship Application every year before the fall semester. **In order to renew the scholarship for spring and summer terms, all Passageway Scholars must submit unofficial transcripts to Passageway to demonstrate academic success and a written request for the specific scholarship amount.** Email correspondence is acceptable. The completion of an additional application is not required for spring or summer terms.
3. First time applicants shall receive \$500 to \$1,000.00 for the semester based on need. Renewal applicants are eligible for additional funds based on need and academic performance, with increases in increments of up to \$500.00. **These increases are not guaranteed, as they are also dependent upon availability of funds and the merits of the application.**

4. Any Passageway Scholar with a GPA lower than 2.0 for an academic term will be placed on academic probation for the subsequent semester. If the Scholar is unable to raise his/her GPA during that semester, the scholarship will not be renewed. However, the student may reapply at a later date. For graduate coursework, a GPA lower than 3.0 will result in academic probation for the following semester.
5. Scholarships are awarded based on a traditional academic schedule. A recipient is only eligible for one scholarship during an academic term; the academic terms are defined as follows: fall semester (August through December), spring semester (January through May), and summer semester (May through August). Exceptions may be considered.
6. Students shall submit a copy of the FAFSA Student Aid Report (SAR), the document one receives once his/her FAFSA application has been processed. This document provides information regarding financial need and eligibility for financial aid. (You may request additional copies of the SAR at www.fafsa.ed.gov)
7. Scholarship money is available for tuition and books only.
8. Upon documentation of need, students entering vocational trades may apply for a tool scholarship of \$300 - \$500. This is a one-time award.
9. Scholarship money is given to the school and not to the student. If excess funds remain after tuition, books and fees are paid, those funds will be returned to Passageway, not to the student.

Scholarship Application

Please type or print legibly in blue or black ink. Incomplete applications will not be considered for funding.

Part I: Personal Information

Student Name: _____
(last) (first) (middle)

Social Security #: _____ Phone #: _____

Mailing Address (Home): _____

_____ city state zip

Date of Birth: _____ Email Address: _____

Date of First Application: _____

ROP Program in Which You Participated: _____

Dates of ROP Enrollment/Participation: _____

Date of graduation from ROP: _____

Type of Application (check one): New _____ Renewal _____ (Skip to Part III, p. 5)

Part II. Background Information (First-Time Applicants Only)

1. Final High School GPA: _____

2. Previous Attendance in a College or Vocational Program

List all vocational programs and/or colleges you have attended, beginning with the most recent.

Name of School	Dates Attended From (mo/yr) To (mo/yr)	Units Completed	Major/Area of Interest	GPA	Type of School*
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

*Please list 4-year, 2-year, or vocational program for Type of School.

3. Work Experience

For many people, work has been the recent focus of their lives. Tell us about your work experience, starting with the most recent. (If you have a resume, you may attach it in place of completing the work experience section.)

Dates:	Types of Work/Description of Activities:
_____	_____
_____	_____
_____	_____

4. Family and Community Activities

Family and/or community service can also be a major life focus. Please describe your primary activities (family caregiver, community service, etc.)

Dates:	Description of Activities:
_____	_____
_____	_____
_____	_____

Part III. Educational Plans

1. What school will you be attending? _____
 Name of school/college City, State

2. Type of School (check one): _____ 4-Year _____ 2-Year _____ Vocational

3. What is your intended field of study/major? _____

4. What credential or degree are you pursuing at the school (e.g., Associate’s degree, cosmetology license, truck operator’s license, Bachelor’s degree, transfer credits to pursue a Bachelor’s degree, teaching credential, etc.)?

5. What is your projected graduation date / date of program completion? _____

6. Semester Enrollment Date:

a. Semester (check one) Fall Summer Spring

b. School Year (fill in blank) 20 _____

c. Date classes begin: _____

7. Provide an allocation of the funds from Passageway Scholarship Foundation that you are requesting:

Amount Requested	
Tuition	
Books	
Other (specify)	
TOTAL \$	

Part IV. Personal Statements

On a separate sheet of paper, please type responses to the following personal statements.

Personal Statements for **First-Time Applicants**

- a. Please describe your motivation(s) for continuing your education. (200 words min.; 600 words max.)**

Some people apply to college because they have been inspired by a family member or a teacher. Others continue their education because they are motivated by a career goal. We are looking for applicants who have a strong desire to pursue post-secondary education in a vocational program or college, and we want to know who or what is motivating you.

- b. Describe a situation in your life where your determination and/or perseverance has helped you achieve a goal. (200 words min; 600 words max.)**

College can pose financial, academic and cultural challenges for students. Students who successfully face these challenges often have the greatest determination to succeed. We want to know about an experience in your life that indicates that you have the determination necessary to achieve your goals and/or overcome challenges.

Personal Statements for **Returning Applicants**

- a. Describe what you hope to achieve for yourself and others by earning a college degree or vocational certification. (200 words min.; 600 words max.)**

People may seek education to earn a good salary, find a fulfilling career that they enjoy, or get the credentials they need to help others. We are looking for applicants who are goal oriented – young people who think about their future and the ways they can succeed at home, in their communities and in the workplace.

- b. Describe a realization you have made about your past behavior as a youth and how that realization influences your current decisions and actions. (600 words max.)**

Mistakes in one's past often lead to wisdom and success in the future. We want to know what lessons you have learned from your mistakes and how you use those lessons to make positive changes in your life.

Part V. Student Information Release Form

In compliance with the Federal Educational Rights and Privacy Act of 1974 as amended, information held by your school may not be released to a third party without written permission.

To grant Passageway Scholarship Foundation access to your information, please complete this form.

Student's Full Name: _____

Date of Birth (MM/DD/YYYY): _____

I, _____, give permission to Passageway Scholarship Foundation to access my student record, enrollment status and financial aid package. Passageway Scholarship Foundation will maintain student confidentiality and will use information solely for documentation of participation in services provided, confirming college enrollment and purposes of institutional research.

Student Signature: _____ Date: _____

Parent/Guardian Signature (if under 18) _____ Date: _____

Part VI. Supplemental Documents

To complete this application, please attach the following documents:

New Applicants:

- Letter of acceptance for college or vocational school or other proof of enrollment such as a class schedule.
- One personal recommendation. The form is attached to the back of this application.
- Student Aid Report (SAR) from the FAFSA application process. This document provides information about financial need and eligibility for financial aid. You may request additional copies of the SAR at www.fafsa.ed.gov.
- Tuition bill from school/breakdown of costs.

Renewing Applicants:

- Copy of college transcripts (official or unofficial) which includes most recent semester
- Proof of enrollment for the next semester.
- Student Aid Report (SAR) from the FAFSA application process. This document provides information about financial need and eligibility for financial aid. You may request additional copies of the SAR at www.fafsa.ed.gov.
- Tuition bill from school/breakdown of costs.

Part VII. Applicant Signature

The information I have provided for this application is true and accurate. I understand the eligibility requirements. I also understand that any false or misleading statement will result in this application being rejected.

I have also read and understand the procedures for the awarding of scholarships.

I understand that scholarships are awarded to eligible recipients based on a traditional fall, spring and summer academic calendar with one scholarship awarded to a recipient during the time period of August through December, one awarded during the time period of January through May, and one awarded during the time period of May through August. I understand that I may not receive more than one scholarship within those designated time periods unless I have received and agreed to a specialized scholarship payment plan from Passageway Scholarship Foundation in writing.

Furthermore, I understand that all scholarship increases are based on academic performance, financial need and availability of funds and that scholarship increases are not guaranteed.

Finally, I am aware that I must reapply for scholarship funds each academic semester. In the fall, I must complete a full application. For the spring and summer terms, I simply submit my transcript for review of eligibility criteria.

Signed _____ Date _____

Part VII. Submission and Contact Information

Please use this checklist to ensure your application is complete:

- Part I: Personal Information
- Part II: Background Information (First-Time Applicants Only)
- Part III: Educational Plans
- Part IV: Personal Statements
- Part V: Student Information Release Form
- Part VI: Supplemental Documents
- Part VII: Applicant Signature

New Applicants: You may submit your completed application to your site Case Manager.

Renewal Applicants or New Applicants who have graduated from ROP: Submit your completed application to:

Passageway Scholarship Foundation
Attn: Scholarship Coordinator
2560 Business Parkway, Ste A
Minden, NV 89423

Email: lisa.broman@rop.com

For questions or concerns, contact Lisa Broman, Director of Passageway Scholarship Foundation, at lisa.broman@rop.com.